 CORPORATE GUIDANCE Proprietary Document			Document Name Privacy Notice Hootsuite	Changes from Last Revision Initial Release
Rev.	Date	Document Owner	Doc. No: PRV-GUID-000027	Page 1 of 3
1	06/08/22	N.Kovalsky	Reviewed & Approved: Signature(s) on file	Distribution: KAVXNet

KYOCERA AVX Components Corporation and all the members of KAVX Group (“KAVX” or “we”) herewith inform you about the processing of personal data of users in the context of the tool “Hootsuite”. Hootsuite is a tool we use to manage existing accounts, such as Twitter, Facebook, LinkedIn, and Instagram, where content may be published. Specifically, Hootsuite allows us to schedule and post content to multiple social media accounts and produce internal analytics reports for campaigns.

Responsible controller of the personal data processed in the sense of the EU General Data Protection Regulation (GDPR) is the KAVX entity that you have an employment contract with. The contract details of the controller are provided in your employment contract. If you are not certain about the correct contact details you can reach out to KYOCERA AVX Components Corporation, One AVX Boulevard, Fountain Inn, S.C. 29644-9039 USA or via email to communications@kyocera-avx.com.

You can reach our global data protection officer by sending an e-mail to DPO.KAVX@kyocera-KAVX.com or by sending a letter to KAVX. Any request will be forwarded to the responsible DPO of the individual controller.


Where the term "data" is used, only personal data within the meaning of the GDPR are meant. For the purposes of the UK, references to the GDPR mean, as applicable, the GDPR or that Regulation as implemented into the laws of the UK as a result of the UK's exit from the European Union.

1. Hootsuite Data

- (i) The purpose of the processing is managing of content and the monitoring of activities on KAVX's multiple social networking profiles and accounts which are used to provide customers with information about its activities and programs. A change of purpose is not planned.
- (ii) The processed data are:
 - User Data: User Name, First Name, Last Name, Comments/Opinions
 - Employee data: Company Name, Email Address, Social Media Login Information
- (iii) The legal basis for the processing of the personal and employee data is the employment contract (Article 6 (1) (b) and Article 88 GDPR in conjunction with local law). The legal basis for the processing of browser data is our legitimate interest in managing and maintaining KAVX's social media accounts effectively and efficiently (Article 6 (1) (f) GDPR).

This document is the property of KYOCERA AVX Components Corporation and must not be copied, or in any way be communicated to persons other than those requiring the information for execution of their duty.

UNCONTROLLED IF PRINTED

 <p>CORPORATE GUIDANCE Proprietary Document</p>			Document Name Privacy Notice Hootsuite	Changes from Last Revision Initial Release
Rev.	Date	Document Owner	Doc. No: PRV-GUID-000027	Page 2 of 3
1	06/08/22	N.Kovalsky	Reviewed & Approved: Signature(s) on file	Distribution: KAVXNet


- (iv) Personal and employee data is actively provided by the data subject. The browser data are collected automatically by the browser of the data subjects.
- (v) Recipients of the personal data are IT service providers which we use as processors within the framework of a data processing agreement. We use the service provider Hootsuite Inc., 111 East 5th Avenue, Vancouver, BC, Canada V5T 4L1 as a processor. Hootsuite engages and uses third party sub-processors in the USA to manage their services. Hootsuite has entered into the EU standard contractual clauses with such service providers in the USA.
- (vi) User and employee data which are stored in a user account are deleted with the deletion of the account. Analytical data and the results which are shown at the Hootsuite dashboard of AVX's account are stored for 13 months.
- (vii) The provision of the data is mandatory if you want to conclude in a contractual relationship with AVX. If you do not provide us with the relevant personal data, the contract cannot be concluded. In cases of potential customers, the provision of the data is not required by law or contract or necessary for the conclusion of a contract. There is no obligation for the data subject to provide the data. If the data is not provided, we will not be able to contact you.

2. Rights of Data Subjects and Further Information

- (i) We do not use any methods of automated individual decision-making.
- (ii) You have the right to request information at any time about all your personal data which we are processing.
- (iii) If your personal data is incorrect or incomplete, you have the right to have it rectified and completed.
- (iv) You can request the erasure of your personal data at any time, as long as we are not bound by legal obligations that require or allow us to continue processing your data.
- (v) If the applicable legal requirements are met, you can request a restriction to the processing of your personal data.
- (vi) You have the right to object to the processing, insofar as the data processing is based on profiling or direct marketing purposes.
- (vii) If the processing is carried out on the basis of the balancing of interests, you may object to the processing by stating reasons arising from your particular situation.

This document is the property of KYOCERA AVX Components Corporation and must not be copied, or in any way be communicated to persons other than those requiring the information for execution of their duty.

UNCONTROLLED IF PRINTED

 CORPORATE GUIDANCE Proprietary Document			Document Name Privacy Notice Hootsuite	Changes from Last Revision Initial Release
Rev.	Date	Document Owner	Doc. No: PRV-GUID-000027	Page 3 of 3
1	06/08/22	N.Kovalsky	Reviewed & Approved: Signature(s) on file	Distribution: KAVXNet

- (viii) If the data processing takes place on the basis of your consent or a contract, you have the right to a transfer of the data provided by you, insofar as the rights and freedoms of others are thereby not impaired.
- (ix) If we process your data on the basis of a declaration of consent, you have the right to revoke this consent at any time with future effect. The processing carried out prior to a revocation remains unaffected by the revocation.
- (x) Moreover, you have the right to file a complaint at any time with a data protection supervisory authority, if you believe that data processing has been carried out in violation of the applicable law.

This document is the property of KYOCERA AVX Components Corporation and must not be copied, or in any way be communicated to persons other than those requiring the information for execution of their duty.

UNCONTROLLED IF PRINTED